SELF STUDY REPORT

FOR

1ˢᵗ CYCLE OF ACCREDITATION

RSD ACADEMY GIRLS DEGREE COLLEGE

RAM GANGA VIHAR, PHASE-II, MORADABAD
244001
www.rsdacademygirls.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

February 2022

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

SVG charitable trust Moradabad is contributing in the field of education since 2008.

The trust established RSD Academy Girls Degree College in 2015, affiliated to Mahatma Jyotiba Phule Rohilkhand University Bareilly. RSD Academy Girls Degree College is a self-finance institution which has been established to fulfil the educational needs of the people of Moradabad region. it is to be noted that the prime location of the college is of a great leverage as it offers connectivity and accessibility across all form of public transport. WE are specifically focusing on the girls education. We are the only girls institution in Moradabad fulfilling the need of society by preparing good teachers for the upliftment of girls studetns and maintaining supply and demand ratio in the field of education. Our college library with thousands of books and E- Journal is catering to the academic needs of students.

RSD Academy Girls Degree College is having good library which is having the subscription of DELNET E- resources which includes e - books , e- journal and other online learning contents which supports the students to get access for new contents and data wifi connectivity in the campus better experience of the teachers and learners to learn ever time in side the class or outside the class.

For the physical and mental strength of the teachers/learners we are having outdoor sports and yoga activities and gymnasium. Continuous efforts are to make the college campus lush green and the rain water harvesting system of the college bears testimony to the fact that the college is conscious about environmental.

The colleges submitting the SSR to 'NAAC' for accreditation in compliance of the IIQA requirements for further qualities initiatives of college environment academically and physically by adding value added contents. The exercise of preparing this report has provided us an opportunity to review and analyse the functioning of the college we has worked as a team to collect and compile the required information mentioned it this SSR are the collective effort of all teaching and other staff members of the college.

Vision

The vision of our institution is "Be a lamp unto Yourself" which states the motto of our institution to provide opportunity to individuals to enlighten the society with the lamp of knowledge and excellence.

our vision resembles The practice of the dharma is learning how to live, and it is both a joyful and challenging path. It asks that you open your mind to take a fresh look at your views and opinions, and to accept nothing on faith alone. As you practice, you will be encouraged to investigate your most cherished convictions, even those you may have about the dharma itself. Happily, this can be a never-ending journey of self-discovery into every aspect of your life.

In the same way we are preparing the student to serve the society and mankind in such a way so that all must survive with full of wisdom and human values.

Mission

The mission of the institute has evolved out of memories of respected Late Shri Roshan Lal "the inspiring soul" to develop the young citizen in service of the society in a statement of mission treats "To provide an opportunity to the young generation for evolving their core competencies building up their career as world-class professionals with broad based foundation in depth of knowledge and versatile personality to meet the challenges of global economy".

We are focusing on overall development of the teacher educators and all the students to spread and share all their knowledge and learning among all the persons of the society specifically to needy section. We must be self-motivated with the aspiration to motivate others. The real success of the students not only depends upon the growth and stability by getting the job of accumulate the physical facilities in terms of monetary value but also to prove their existence in the nature,.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. Principles leadership is a driving force for all positive academy changes.
2. Faculty members are moyivated to achieve institutional objectives by creating a congenial work oriented environment.
3. A strong focus on quality teaching by the faculty that enhance students learning at all levels.
4. Good infrastructure, academic environment, smart class, extra curricular activities, and well-established Alumni Association, NCC, NSS, Scout & Guide, Art & Craft room, Gym, Yoga.
5. To conduct various Social awareness programs.
6. Central library with computer facilities as well as DELNET & Wi-Fi facility.
7. Many extra curricular activities are organised by college.
8. To meet with rising expectation of students in societies.
9. Well equipped Laboratories.
10. Sports academy, 9 UP GIRLS BATTALION, NCC.

Institutional Weakness

1. Research activities.
2. Lack of autonomy.
3. Zero support from government.

Institutional Opportunity

1. Placement for the students on completion of program is wide in the following sector, education sector, banking sector, corporate sector, export etc.
2. For the commerce stream the college has opened the franchise of a leading chartered accountant,

Company Secretary coaching institute toppers institute in which the students are trained through satellite classes to crack CA, CS examinations.

3. Faculty of education by a subject expert guide the students to get success in various competitive examinations like CTET, UPTET, TGT, and PGT examinations, Super TET, NVS, KVS.
4. Expansion of existing course.

Institutional Challenge

1. Lack of professional ethics in education.
2. Challenges in the way of teaching learning process.
3. Facilitating industry academic handshake for the better learning of students.
4. To encourage students for more research activity at undergraduate and postgraduate level.
5. To meet with rising expectation of students and societies.
6. Decline in the number of students who have appeared in their exams leaving few seats and field but the current statistics shows that there is also covered.
7. Rapid changes in technology implementation and outcome based learning.
8. Use active learning and cooperative group which encourages students to take a personal responsibility for their outcomes.
9. Optimum utilisation of resources attracting and retaining talented faculties and environmental performance organised the linking problems where training and recruitment students needs are fulfilled.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The curriculum of different courses in the colleges start in the light of the lofty vision mission and objectives of RSD Academy Girls Degree College, the curriculum is not a set of instruction it is a body of ideas that can bring a complete transformation in the life of a human being so the institution keep its focus on value based education.

The curriculum is prescribed by the MJP Rohilkhand University, the institution has a well-defined action plan in the form of academic calendar contain the roadmap of the activities to be undertaken at the session in keeping with our vision mission and objectives the students are able to get learning experience for making effective use of ICT.

To make the delivery of Curriculum effective the faculty regularly updates their knowledge and the college fully supports the efforts of faculty. The various departments organises seminars, workshops and teachers are encouraged to attend such programs. To improve teaching practices, teachers are encouraged to use a smart and interactive board and to make PPT presentation. Besides teachers are motivated to contribute their articles research paper in various National presentations andJournals. To enhance employability of the students, the College introduced market- drivien courses. Cross-cutting issues are also informally discussed in the classroom as a part of the institution policy to enrich the prescribed curriculum & to sensitize both faculty and students about issues that confront the Society & Country.

Teaching-learning and Evaluation

In its pursuit to impart value based education to its students, the institution accords top most importance to teaching - learning evaluation schedules. The college plans and organises teaching , learning and evaluation schedule in advance.Institution prepares the academic calendar at the begining of the session.   Academic calendar helps faculty plan its academic exercise in advance. The faculty draws up its teaching plans in consultation with the senior most teacher.The teaching plan is made in a way that it facilitates a teacher - student interaction and make the delivery of content easy, convenient and comprehensible. Teachers also hold extra-class during free periods to help slow learners.

To analyse the learning outcomes, verbal and written class tests are scheduled unit wise. The teachers prepare a progressive report of the students on the basis of the class tests and adopt various measures to improve teaching-learning process. IQAC contributes to improve teaching-learning process by encouraging innovative practices viz organising seminars, workshops on academic and social issues.

The college adopts different strategies to make learning ,student-centric.Tutorial classes, talent hunt functions, quiz and essay writing competitions are held to prepare students for global challenges.Besides, inter class quiz competition, brainstorming sessions and group discussions are held to turn learning process in to an engaging and independent learning exercise with an eye on holistic development of students.

Research, Innovations and Extension

RSD Academy Girls Degree College is known for its dedicated efforts towards achieving excellency in teaching, consultancy projects and extension activities for girls. The college has been actively involved in developing a research culture among its teachers, Faculty members have been awarded doctorate degree (PhD) in their respective areas of specialisations. Many teachers are actively engaged in research by a considerably and realistically enriching the learning experience of the students. Expertise and specific knowledge base of the faculty has provided inputs for extending the consultancy services in different areas viz. Commerce Education , Counselling etc. Students are tried to be made sensitized for social responsibility through various outreach programs like rural development, women empowerment, community awareness, environmental awareness, various camps and campaigns of social concern, conduction of seminar/ lectures on social themes, NSS, Scout & Guide, Rovers & Rangers programs, rallies etc. Efforts are being done to introduce the NCC scheme also. All the activities contribute to the Holistic development of a students and sustained community development.

Infrastructure and Learning Resources

The infrastructure policy of the college is driven by visualisation of future requirement of teachers, administrative staff & students. The college intends to impact quality education and all-round personality development of the student. Keeping in view, the college's total commitment towards quality education, we have comprehensively renovated all classrooms, created 6 classrooms, seminar halls and girls common room so as to have conductive environment for effective teaching & learning for the college. For the college, the proper maintenance of the physical infrastructure facilities is important as the creation of new facilities for efficient and smooth functioning.

The management of the college does not only ensure, that the current plans regarding available physical infrastructure is in line with academic growth but also sees that existing infrastructure is optimally utilised for the benefit of students. The college management ensures that adequate physical infrastructure is in place for all courses being presently run as well as the new course is likely to be introduced. It also looks into efficient and optimal utilisation of the available infrastructure facilities.

Library provided books, journals, e- Journals DELNET facility, technical assistance and other learning resources like dissertations, thesis etc. which enables students to carry information and knowledge required for their study.

The college facilitate extensive use of Information & Communication Technology (ICT) resources including development and use of Computer aided technology/ learning material by its staff and students by making this facility is available as and when required by a concern user.

Student Support and Progression

The college admits students from all social Milieus & empowers them through intensive mentoring and counselling to face the challenges of life and become responsible and sensitive citizen of the country. The faculty members are available within the college premises and students can approach them with their personal, academic and career related issues.

Book bank facility for students and various prizes are given by the college every year to motivate students.

The college provide special supposed to slow learners and those who need additional have to a variety of means such as tutorial and extra classes.The greivance redressal committee and anti-ragging committee ensures a conductive and secure environment for growth and development of students.

The career counselling cum placement cell at the college facilitates the training and on- campus recruitment of our students. Many organisations come to the college for pre placement talk and recruitment.

There are job oriented self -finance courses offered in the college like B.Com (Hons.), B.Ed. that enable students to achieve qualifications to give them ahead start in the competitive world today.

Many students of the college have cleared competitive examinations conducted by agencies such as SSC ,UGCNET, UPTET, CTET, KVS, NVS etc.The college maintain regular contact with alumini and former faculty through various e-mail groups and social networking sites.

Governance, Leadership and Management

The top management, the governing body and the Principal lay emphasize on the value education of students and the continuous learning of the faculty members.The top management ensures the democratic participation of all stakeholders in formulation and implementation of the Action Plans pertaining to academic and other

matters.

The college provides platform for grooming student leadership via Departmental and other societies like NSS, Rovers & Rangers, Scout & Guide and so on. The college functions in a fairly decentralized manner as reflected in the democratic functioning of the staff Council, Delegating authority further through constitution of societies, committee and departmental committies. The management takes a long-term view towards judicious use of infrastructure, community engagement, industry visit etc.

The Principal of the college remains in constant touch with the Governing Body and keeps it appraised of all major issues. The grievance handling machinery in the college is quite active and takes prompt action on matters of students indiscipline, or staff grievances if any.

Institutional Values and Best Practices

As an academic institution it is college's responsibility to inculcate good habits and responsibility in students. Students are encouraged to save electricity by switching off the switches when they exit after the class. Computers are switched off when not in use and not left in sleep mode. Awareness is created about saving paper.

College has taken certain steps to make the premises environment friendly to create environment consciousness, a sapling is planted when a distinguished guest visit college. The college has also installed rain water harvesting system. Also wastage of water is avoided by adopting various conservation methods. During renovation large Windows with glasses were installed to ensure optimum use of Sunlight and circulation of air

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	RSD ACADEMY GIRLS DEGREE COLLEGE
Address	Ram Ganga Vihar, Phase-II, Moradabad
City	Moradabad
State	Uttar pradesh
Pin	244001
Website	www.rsdacademygirls.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	B.k. Pal	0591-2452442	9411432581	-	rsdacademy2001@gmail.com
IQAC / CIQA coordinator	Mayank Sharma	0591-6451443	8218574953	-	mayank79in@gmail.com

Status of the Institution	
Institution Status	Self Financing

Type of Institution	
By Gender	For Women
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details	
Date of establishment of the college	06-06-2015

University to which the college is affiliated/ or which governs the college (if it is a constituent college)		
State	**University name**	**Document**
Uttar pradesh	M.J.P.Rohilkhand University	View Document

Details of UGC recognition		
Under Section	**Date**	**View Document**
2f of UGC		
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	**Recognition/Approval details Institution/Department programme**	**Day,Month and year(dd-mm-yyyy)**	**Validity in months**	**Remarks**
NCTE	View Document	03-03-2016	90	

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	**Address**	**Location***	**Campus Area in Acres**	**Built up Area in sq.mts.**
Main campus area	Ram Ganga Vihar, Phase-II, Moradabad	Urban	1	3106.08

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BCom,Commerce	36	Intermediate with commerce	English	60	0
UG	BEd,Education	24	GRADUATION	Hindi	100	100

Position Details of Faculty & Staff in the College

	Teaching Faculty											
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				1				1				23
Recruited	1	0	0	1	1	0	0	1	12	11	0	23
Yet to Recruit				0				0				0
Sanctioned by the Management/Society or Other Authorized Bodies				1				1				23
Recruited	1	0	0	1	1	0	0	1	12	11	0	23
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				4
Recruited	2	2	0	4
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				4
Recruited	2	2	0	4
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				1
Recruited	0	1	0	1
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	0	1	0	1
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	1	0	0	0	0	0	2
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	12	11	0	23

Temporary Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	3	1	0	4

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	0	0	0	0	0
	Female	183	0	0	0	183
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	0	0	0	0
	Female	34	31	18	14
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	16	16	23	17
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	35	32	47	42
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	10	20	16	5
	Others	0	0	0	0
Total		95	99	104	78

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	The college encouraged the variety of new subject for uplifting the knowledge of the student and give them vast and diversified knowledge of various subject in a batter way the new subject like nutrition fishing etc gave students a batter skills vision and exposure and help them for the overall development.
2. Academic bank of credits (ABC):	As per the new education policy now the students are free from the fear of gap in their education. As now on the basis of the credit score in first year university grants him or her certificate , then on the basis of credit scored by the student in his second academic year then the university will grant him diploma and last but not the least on the basis of CREDIT scored

	by students in his/her 3rd academic year the then the university will grant him degree, as we are affiliated college this ABC will be implemented by the University as per NEP.
3. Skill development:	As per the guideline of new education policy now the more focus is given on the skill development of the student by introducing new activities session and by introducing subject like sports, nutrition, values and ethics, etc. now along with the academic development the all round development of the student is also focused .
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	Swayam, Mooc's, NPTEL, Shudh Ganga, Gyan Ganga, Doordarshan channels are some of the sources that are appropriate for teaching in Indian language culture and they are the best e-learning platform for the students for their better development and problem solving session in a better way which enhances the curriculum with the integration of language ,culture and Indian language.
5. Focus on Outcome based education (OBE):	According to the new education policy the education is based on action oriented Outcome-Based Education (OBE) is a student-centric teaching and learning methodology in which the course delivery, assessment are planned to achieve stated objectives and outcomes. It focuses on measuring student performance i.e. outcomes at different levels. it should be positive and to find out best with the main focus on the outcome of the education.
6. Distance education/online education:	Due to covid-19 pandemic this online education was the only way to maintain continuity and to bridge the gap between teacher student learning environment which arise due to lockdown and closing of all the academic institutions. Online platforms shown us the best and suitable way to communicate by providing the distance education with the help of lecture guest lecture different topics and seminar and webinar conducted in time to time.

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
08	08	04	04	04

File Description	Document
Institutional data in prescribed format	View Document

1.2

Number of programs offered year-wise for last five years

2020-21	2019-20	2018-19	2017-18	2016-17
02	02	01	01	01

2 Students

2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
78	104	99	95	94

File Description	Document
Institutional data in prescribed format	View Document

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
98	92	90	91	0

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
22	22	16	16	16

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
25	22	16	16	16

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 08

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
68.33	90.32	54.51	44.20	28.20

4.3

Number of Computers

Response: 30

4.4

Total number of computers in the campus for academic purpose

Response: 30

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

The institution ensures effective curriculum delivery through a well planned and documented process in the following ways:-

- The head of the institution organizes the meeting in each development at the beginning of the session and copies of the latest syllabus are distributed to the allotted subject teacher. Schedule of work/ time table is prepared in the beginning of the session as per the curriculum prescribed by university. Then the college prepares its own academic calendar which includes the various activities like seminar, guest lectures, unit wise test, workshops etc.
- Developing personality and leadership skills in students so that they meet their professional demands of global era.
- Creating awareness program among the students regarding inclusive education, interdisciplinary approach, computer literacy, value based education. Special classes are also held for slow learner/advance learners to make them familiar with contents of the curriculum effectively.
- The students are given training to use the ICT in the teaching- learning process.
- Prize distribution ceremonies are also organized by the institution for those students who have secured highest marks in external exam of university and participated in other co-curricular activities.
- Teachers are encouraged to use PPT and smart boards and latest gadgets to strengthen their teaching practices. Chalk and talk method is also used along with the newly introduced teaching aids or strategies to cater to the requirement of rural students.
- Teachers are trained to use multimedia projectors and OHP's for effective delivery and transaction of the curriculum.
- Access to E-library is made available to teachers and students by subscribing to DELNET.
- The students are also encouraged to use internet in the computer tabs to have access to online reading material.
- The well-stocked library of the college has about 1000 books & journals, encyclopedias & dissertation and about 5 daily newspapers, the syllabus guidelines and previous years university question papers are also made available to students.
- Regular department wise meetings are organized to access the course of implementation of the curriculum.
- The academic staff council of the college seeks feedback from the students and the staff and then reformulate it's strategy to analyze the achievement of the objectives of the curriculum in the course of it's implementation.
- Yes, the college prepares academic calendar for the conduct of CIE
- Before the commencement of the session every year, an orientation programme is held by the college at which new extracts are appraised bythe systems of internal & external evaluation and also distribute the academic calendar to every students.

- As per university norms and government guidelines, institution has changed the date of practical swhich is already mentioned in academic calendar.
- Internal exam, viva-voce, special tests, projects and assignments is implemented by institution as per academic calendar.
- Mentor is alloted to every students in the begining of session. As per acdemic calendar, tutorial classes are organized for slow and adavnce learners.
- In this session, onilne classes have been conducted for completing the syllabus, solving the queiries andassignment is allotted to students through online mode.

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

- Yes, the college prepares academic calendar for the conduct of CIE
- Before the commencement of the session every year, an orientation programme is held by the college at which new extracts are appraised bythe systems of internal & external evaluation and also distribute the academic calendar to every students.
- As per university norms and government guidelines, institution has changed the date of practical swhich is already mentioned in academic calendar.
- Internal exam, viva-voce, special tests, projects and assignments is implemented by institution as per academic calendar.
- Mentor is alloted to every students in the begining of session. As per acdemic calendar, tutorial classes are organized for slow and adavnce learners.
- In this session, onilne classes have been conducted for completing the syllabus, solving the queiries and assignment is allotted to students through online mode.

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. **Academic council/BoS of Affiliating university**
2. **Setting of question papers for UG/PG programs**
3. **Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**
4. **Assessment /evaluation process of the affiliating University**

Response: C. Any 2 of the above

File Description	Document
Institutional data in prescribed format	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 50

1.2.1.1 **Number of Programmes in which CBCS/ Elective course system implemented.**

Response: 1

File Description	Document
Institutional data in prescribed format	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 4

1.2.2.1 **How many Add on /Certificate programs are offered within the last 5 years.**

2020-21	2019-20	2018-19	2017-18	2016-17
02	02	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 10.96

1.2.3.1 **Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
33	13	0	0	0

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

The institution makes sincere efforts to integrate cross cutting issues such as

Gender equality, Environmental Education, Human Rights, Human Values & ethics

ICT etc. in to curriculum.

- Seminars, debates , symposium and discussions are held to familiarize the students with the issues that affect their surroundings.
- To sensitize students about environment, saplings are planted with the help of NGOs, Youth clubs or NSS Volunteers. Lectures are also delivered to educate students about the importance of pure and unpolluted environment.
- The college subscribes to number of magazines, journals which help students know more about the pressing issues. Various rallies on burning issues are held.
- The college has set up an advanced computer laboratory with internet to promote computer literacy amongst students. The college subscribes to a good number e-journals, to develop technological skills of its students.
- The following courses which address Gender, Environment and Sustainability , into the curriculum:- B.Ed, B.Com (Hons)

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1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 100

1.3.2.1 **Number of courses that include experiential learning through project work/field work/internship year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
08	08	04	04	04

File Description	Document
Institutional data in prescribed format	[View Document](#)

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year

Response: 93.59

1.3.3.1 **Number of students undertaking project work/field work / internships**

Response: 73

File Description	Document
Institutional data in prescribed format	[View Document](#)

1.4 Feedback System

1.4.1 *Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni*

Response: A. All of the above

File Description	Document
URL for stakeholder feedback report	[View Document](#)

1.4.2 Feedback process of the Institution may be classified as follows: Options:

1. **Feedback collected, analysed and action taken and feedback available on website**
2. **Feedback collected, analysed and action has been taken**
3. **Feedback collected and analysed**
4. **Feedback collected**
5. **Feedback not collected**

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
URL for feedback report	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 80.35

2.1.1.1 **Number of students admitted year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
78	104	99	95	94

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
160	160	100	100	100

File Description	Document
Institutional data in prescribed format	[View Document]()

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 0

2.1.2.1 **Number of actual students admitted from the reserved categories year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	[View Document]()

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

The college assess the needs of the students in terms of knowledge and skills. Following steps are taken in this regard.

- The admission form contains the column giving the information about the student's interest in various co- curricular activities, Cultural activities, NSS, NCC, Scout & Guide, Rovers & Rangers ,Sports, Music room, Psychology lab, Art & Craft room, Gym & Yoga, ICT Enabled classrooms and seminar halls, Science labs, and any other field.
- The admission committee discusses with the students their interest and suggests accordingly.
- The college conducts interviews to access the knowledge and skills of the students.
- Students are also referred to subject experts as per their interest.
- Weekly class tests and unit wise class tests are conducted.
- Special test are arranged for slow learners.
- Assignment based internal assignment is done.
- Tutorial classes are held for slow learners where individual attention is paid to students.
- Talent search competition is organised and students are trained accordingly to participate in various competitions.
- Sports trials for various games like Judo, cricket, badminton, Kho-Kho, volleyball etc. are conducted and those who get selected are trained to participate in different competition in intra and inter level.
- Our teachers go beyond the classroom to ensure that no students suffers. The teachers even try to help students in case of extreme emergencies so that they get full support from the college and their studies do not suffer. Student suffered from acute depression are held by Dr. B.K. Pal the psycho-social Counselor of the college.
- Various seminars, workshop and guest lecture are also arranged for the upliftment of advanced learners. They are encouraged to think 'out of the box' in their projects and assignments.
- NSS units of the college, worked for women empowerment, problem of rural community, conversation of water etc. The students of NSS also visited orphanage, rehabilitation centre to help the needy person.
- Scouts - Guides , Rovers - Rangers camp were organized and participated in various social awareness programme and worked for upliftment of economically weaker sections.

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 3.55

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Students are encouraged to use Lcd's, OHP and smart boards to make teaching-learning process interesting.

- Inter-class quiz competitions, brain storming session and group discussions are held to turn learning process into an engaging and independent learning exercise with an eye on holistic development of students.
- Special classes are held for both meritorious and slow learners.
- Through psychological test aptitude, ability and interest of the students are known.
- Use of ICT in teaching and Power Point presentation.
- Interactive session of students with experts.
- Organising of skill development programmes.
- Organising seminars, workshops on academic and social issues.
- Provide research guidance.
- PPT presentations are prepared by teachers to make teaching learning process interactive.

Besides models, charts and posters, CD's and DVD's are used to keep the interest of the students alive in learning process besides making the comprehension of contents easy.

- The teaching plans are prepared keeping in mind the intelligence question of the students and teaching plans is also made in such a way that it facilitates teacher-student interaction and make the delivery of contents easy. convenient and comprehensible.

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

- To encourage self-learning, students use computer and internet/ wi-fi .
- The college organises seminars, debates, guest-lectures, workshops, sports and cultural activities.
- The college library subscribes to newspapers, journals, periodicals and magazines.
- Reasoning and aptitude tests are conducted by the college for developing reflective thinking and scientific temper among the students.
- Students are assigned various duties during functions organised by different departments to develop a sense of belonging .
- The college organisers program like sustainable environment, health consciousness, save water, yoga meditation camps and havanyajnas's for the purification of mind, body and environment.
- Students are assigned various creative tasks like project –making, report writing, organising events etc.
- Internet, newspaper and current affairs cum general knowledge and magazines are used to keep the students abreast with what is happening in and around the globe.
- College has entered into tie-ups with institutes like BSL (British School of language etc.) to improve communication and soft skills of the students.
- Seminars on burning topic organised. Experts are invited to share their views on such issues.
- Faculty is encouraged to hold talks/ seminars on relevant academic and social issues.

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed

academic year)

Response: 4:1

2.3.3.1 **Number of mentors**

Response: 22

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 97.6

File Description	Document
Institutional data in prescribed format	[View Document]()

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 7.39

2.4.2.1 **Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
2	2	1	1	1

File Description	Document
Institutional data in prescribed format	[View Document]()

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 5.36

2.4.3.1 **Total experience of full-time teachers**

Response: 118

File Description	Document
Institutional data in prescribed format	[View Document]()

19-05-2022 02:24:24

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

1.The college keeps records of projects /assignments related to internal assignments of each course for three years for any revaluation. It brings robust and transparency in internal assessment.

2. Attendance is an integral part of the internal assessment. The teacher in our college compensate attendance as per University guidelines for those students who participate in various college programs.

3. Evaluated answer books of the unit test are given to the students to assess their progress and also to being discrepancies, if any, to the notice of teacher concerned and the Principal.

4. Our teacher go beyond the classroom to ensure that no students. The teachers even try to help students in case of extreme emergencies ,so that they get full support from the college and their studies do not suffer. Students suffering from acute depression are helped by Dr. B.K. Pal (the Psycho-social Counselor of the college)

5. Grievance redressal cell exist to resolve any issue of the students related to any field.

2.5.2 Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Response:

1. The answer scripts of internal unit tests are returned to the students after revaluation and they can immediately convey their grievances, if any, to the teachers.

2. There is a grievance redressal cell at the college level that looks into students grievances regarding errors in evaluation and takes necessary steps to rectify them .

3. The final internal assessment marks are required by the departments and the college management.

4. Errors in internal assessment marks at the university level are reported to the university by the college.

5. The university also has the provision of revaluation in any paper.

2.6 Student Performance and Learning Outcomes

2.6.1 Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Response:

1. The college has clearly stated learning outcomes .The college website and prospectus very clearly states the vision, mission and objectives of the institution. Staff and students are made aware of the aims and objectives of RSD Academy,Girls Degree College through orientation program, seminars, assemblies, talks etc.

2. The focus is on all round balanced development of our students so that they become persons of competence, compassion and conscience who can contribute towards nation building.

3. The institute makes all efforts to provide the student opportunities to deliberate on various alternatives and make informed choice so that they become independent strong yet sensitive individual with analytical abilities and innovative thinking .

4. The focus is also on motivating the undergraduates to equip themselves with the skills so that after graduating not only they should be able to face any challenges they meet but they also become agents of positive change in contemporary scenario.

5.The learning outcomes of the students is evaluated by assigning topics from time to time for presentation and class tests. This helps the students to know the subject and the students also feel free to express their opinions.

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

All departments individually meet the head of the institution to analyse the annual results the college tables show the detail year wise passed performance, year wise overall passed performance, department wise overall passed performance.

Student year wise and department wise past performance:

Title of the program	Session	Appeared	Passed	Pass%
B.Ed	2017-18	93	91	97.8%
B.Ed	2018-19	93	90	96.7%
B.Ed	2019-20	100	92	92%
B.Ed	2020-21	100	98	98%

2.6.3 Average pass percentage of Students during last five years

Response: 76.92

2.6.3.1 **Total number of final year students who passed the university examination year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
98	92	90	91	0

2.6.3.2 **Total number of final year students who appeared for the university examination year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
100	100	93	93	0

File Description	Document
Institutional data in prescribed format	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.91

File Description	Document
Upload database of all currently enrolled students (Data Template)	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

File Description	Document
Institutional data in prescribed format	View Document

3.1.2 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 100

3.1.2.1 **Number of departments having Research projects funded by government and non-government agencies during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
2	2	1	1	1

3.1.2.2 **Number of departments offering academic programes**

2020-21	2019-20	2018-19	2017-18	2016-17
2	2	1	1	1

File Description	Document
Institutional data in prescribed format	View Document

3.1.3 Number of Seminars/conferences/workshops conducted by the institution during the last five years

Response: 29

3.1.3.1 **Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
8	8	4	4	5

File Description	Document
Institutional data in prescribed format	[View Document](#)

3.2 Research Publications and Awards

3.2.1 Number of papers published per teacher in the Journals notified on UGC website during the last five years

Response: 0

3.2.1.1 **Number of research papers in the Journals notified on UGC website during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	[View Document](#)

3.2.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.54

3.2.2.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
2	2	2	2	2

File Description	Document
Institutional data in prescribed format	[View Document](#)

3.3 Extension Activities

3.3.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

Name of the activity	Organising unit	Name of the scheme	Year	Number of students
National eye donation program	RSD	RSDGI	2016	30
Literacy programme	RSD	RSDGI	2016	45
Seminar on "Control on use of Tobacco"	Rural Dental Society for Oral Disease Prevention	Tobacco	2017	85
Free Medical Camp	Women & Child Upliftment Committee	Medical Camp	2017	80
Scout Guide Camp	RSD	Scout Guide	2017	78
Scout Guide Camp	RSD	Scout Guide	2017	80
Essay Compeetetion on " Environmental Problems & their Solutions"	RSD	Scout Guide	2017	25
Free "Eye Check up & Dental Camp"	RSD	Scout Guide	2017	45
Installation of Scout	Scout & Guide	Scout & Guide	2018	235

Guide Camp				
Environmen t conservation	RSD	RSDGI	2018	125
Literacy programme	RSD	RSDGI	2018	113
India free from Malnut rition	RSD	RSDGI	2018	144
Nasha mukti Abhiyan	RSD	RSDGI	2018	130
Scout Guide Camp	RSD	RSDGI	2018	140
Seminar on "Effects of Demonitisat ion"	RSD	RSDGI	2018	155
Rally on stop smoking for healthy body	Scout & Guide	Scout & Guide	2018	258
Honoured to Rovers & Rangers	Scout & Guide	Scout & Guide	2018	126
Distribution of water bottle and lunch box	RSD	Rotaract Club	2018	134
Programme on "Plantation"	RSD	Scout & Guide	2019	274
Workshop on "Service & Safety of Banking"	RSD/Utkars h Small Finance Bank	Banking Scheme	2019	56
Seminar on "Malnutritio n & Distribution of Clothes & Food Items"	RSD	Rotaract Club	2019	74
programme on "Education"	RSD	Rotaract Club	2019	64
Celebration of	RSD	Rotaract Club	2019	154

"Children's Day" & Distribution of clothes to the poor at Sai Mandir				
Rally on "Swacchta "	RSD	NSS	2019	134
Scout Guide Camp	RSD	RSDGI	2019	138
International smoking prohibition day	RSD	NSS	2019	140
Cancer	RSD	NSS	2019	114
Condolence for Pulwama warriors	RSD	RSDGI	2019	168
Essay Competetion	NSS	NSS	2019	124
Program on NSS	NSS	NSS	2019	95
Scout-Guide Camp	Scout & Guide	Scout & Guide	2019	196
Cancer Abolition Rally	RSD	NSS	2020	115
Training in Scout & Guide	RSD	Scout & Guide	2020	254
Speech Competetion on "Beti Bachao Beti Padhao" on the occasion of National Girl Child Day	RSD	NSS	2020	176
Online Poster Making Competetion on "Corona Virus Pandemic"	RSD	NSS	2020	164
Online Speech on	RSD	NSS	2020	134

"Worls Family Day"				
Fit India Movement(Yoga,Jogging,Poster Making)	RSD	NSS	2020	72
Mask Distribution Program	RSD	NSS	2020	110
Corona Vaccination Programme on World Health Day	RSD	NSS	2021	150
One day workshop on World Cancer Day	RSD	NSS	2021	84
One day Camp on Voting	RSD	NSS	2021	94
Closing Ceremony of Scout & Guide Camp	RSD	Scout & Gude	2021	120
One day Workshopon National Water Conservation Day	RSD	NSS	2021	83
Program on National Health Day	RSD	NSS/ Scout & Guide	2021	88
Online Program conducted on World Environment Day-	RSD	NSS	2021	46
Rally on Covid-19 Vaccination	RSD	NSS	2021	76
NCC Camp	NCC	NCC	2021	78
NCC Camp Inspection	NCC	NCC	2021	87
NCC Camp	NCC	NCC	2021	77

3.3.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 2

3.3.2.1 **Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
2	0	0	0	0

File Description	Document
Institutional data in prescribed format	[View Document]

3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 114

3.3.3.1 **Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
31	30	27	14	12

File Description	Document
Institutional data in prescribed format	[View Document]

3.3.4 Average percentage of students participating in extension activities at 3.3.3. above during last five years

Response: 100

3.3.4.1 **Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
78	104	99	95	94

File Description	Document
Institutional data in prescribed format	[View Document]()

3.4 Collaboration

3.4.1 The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years

Response: 14

3.4.1.1 **Number of linkages for faculty exchange, student exchange, internship, field trip, on-job training, research etc year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
3	3	3	3	2

File Description	Document
Institutional data in prescribed format	[View Document]()

3.4.2 Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the last five years

Response: 5

3.4.2.1 **Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	1	0	2	2

File Description	Document
Institutional data in prescribed format(Data template)	[View Document]()

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

1) The infrastructure policy of the college is driven by visualisation of future requirements of teachers, administrative staff and students particularly in advance.

2) The present focus of the college is to create physical infrastructure with latest information technology in mind so as to facilitate effective teaching and learning in the classroom.

3) Teachers give power point presentation (PPTs) on LCD screen to make their topics interesting with pictures, flowcharts , diagrams, case study etc related to their subjects.

4) An imposing auditorium is a charm to the architectural beauty of this set of learning. It is a perfect venue to hold big academic and other functions.

5) Wi-Fi / Internet facility is also provided to the stakeholders.

6)There are separate rooms for both girls and boys equipped with recreational facilities like games, magazines and newspapers etc .

7) The various Laboratories of the institution are ungraded from time to time to keep pace with the latest advancements that are taking place in the field of higher education.

8) The computer laboratory is well equipped with latest computers and software to enhance the knowledge of students .

9)A gym fitted with the latest equipment and machines and a yoga room is actively being run inside the campus to prepare a fleet of sportsman .

10) Old washrooms have installed facelift taps and two new washrooms have been constructed . Water filters have been installed to provide fresh and pure water to the stakeholders. Whitewash and paint is also done periodically to give a new look to this institution and to keep the institution dust and insect free. This cleanliness act may be considered as a baby step towards 'Swachh Bharat Abhiyan ' (India cleanliness drive).

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

FACILITIES	NUMBER	BENEFITS

1)LECTURE HALL	7	Institution has spacious ventilated equipped with ultr facilities like LCD & OHP, co seating, spacious rooms w accommodate large number of
2)LIBRARY	1	Our library is fully enriched kinds of latest & update materi journals, magazines, pocke required for better updating kno
3)COMPUTER LAB - WIFI AND INTERNET FACILITIES	1	Instittution has well maintained lab updated with latest v software including internet faci with wide doorway openings fro aisles for wheelchair users.
4)TRANSPORTAION FACILITY	2	Institution has arranged a pick transportation facility to stude a radius of about 10 kms from areas of the city of Morada college also maintains ambu medical emergencies.
5)GYMNASIUM	1	College has a well equipped g with modern fitness equipm students and staff.
6)YOGA AND FITNESS CLASSES	Regular	College has established meditation center for students guidance of expert train yogapeeth.
7)JUDO CLASSES	Twice	Instituion runs Judo progra offer a safe and challenging en in which each judoka can achi her potential.
8)MUSIC,ART & CRAFT ROOM	1	We encourage and enhance t knowledge and skills of studen Art & Craft classes under the g field experts.
9)MEDICAL AID FACILITY	1	The college provides adequat medical facilities to the student at its parent hospital.
10)CAFETERIA	1	Our well maintained canteen campus provide students, visitors a high quality and hygi
11)INDUSTRIAL & EDUCATIONAL VISIT, FUN TOUR	Twice	Institution provides industrial an objective of providing practical knowledge regardin manufacture the goods, the wo assembly lines, how to inventory, making students necessity of plant layout and

		functional opportunity etc.
12)SPORTS	REGULARLY	Sports and fitness is an integ the Institute which provides a facilities, inducing opportu sports participation at all le provides a chance to its stude part in a wide range of sports p
13)AUDITORIUM	1	The institute has well furnishe equipped auditorium with mo visual aid.
14)CULTURAL & CO-CURRICULAR ACTIVITIES	EVENTS	Music and dance classes, in bo and classical form, are orga students keen on refining the potential under the guidance trainers.
15)HOSTEL	40	Rooms are spacious, clean, maintained. The rooms are av single occupancy basis as w sharing basis. To help the you focus on their studies, each furnished with beds, wardrol tables, chairs and air-cool heaters, Water puriffers a coolere have been installed.
16)Psychology,Science & LanguageLab	1	.As a part of the curiculum , th and teachers are required to the procedure to test th psychology especifically for th
17)ICT Classes & Seminar	3	It enhances the mode of comm cost efficient, paperless and g teaching learning methods.

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. *(Data for the latest completed academic year)*

Response: 37.5

4.1.3.1 **Number of classrooms and seminar halls with ICT facilities**

Response: 3

File Description	Document
Institutional data in prescribed format(Data template)	[View Document](#)

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 50.87

4.1.4.1 **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
26.2	25.38	28.9	25.6	21.7

File Description	Document
Institutional data in prescribed format(Data template)	[View Document](#)

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

- Institution has LMS to track the record all the book available in library. It is relational database and helps to cover all the activities related to library management. It cove up different activities like:- books issued, book taken back(Returned),classifying and including materials, rewards for different form of books like magazines, journals and newspaper, hoardings.
- Our institution has fully ILS (Integrated Library System) which was implemented in year 2017 with a proper upgradation of system using latest version. The system is best in maintaining large academic library with proper support system. It includes the records relating to the purchase of books. This is a system which incorporates generic functions but has multiple parameters which can be set up by each library.Thus, customizing the system for particular setting was required.
- Institution has overcome with a number of problems which are listed below:-

1. The duplication of effort to create and complete a task is totally eliminate.
2. Opportunities of errors are less.
3. Easy changes and modification in this regards is made bit complex.

Library staff can have access to all the required information in day to day working.

4.2.2 The institution has subscription for the following e-resources

1. **e-journals**
2. **e-ShodhSindhu**
3. **Shodhganga Membership**
4. **e-books**
5. **Databases**
6. **Remote access to e-resources**

Response: D. Any 1 of the above

File Description	Document
Institutional data in prescribed format(Data template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 4.45

4.2.3.1 **Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
5.2	5.27	5.2	3.3	3.3

File Description	Document
Institutional data in prescribed format(Data template)	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

Response: 85

4.2.4.1 **Number of teachers and students using library per day over last one year**

Response: 85

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The college deploys and upgrades its IT infrastructure and associated facilities every year on the basis of following strategies:-

- New software are added to meet the requirement of Curriculum.
- Wi-Fi hotspot are created.
- New and updation of software through DELNET.
- The college intends to train teachers in handling the computers and teach them how to make PPT's for their respective courses.
- Computer lab and Library are connected with internet.
- This facility is provided to both faculty and students. For the rest of campus, it is provided through Wi-Fi. Faculty and students can access resources through DELNET on and off campus. for the maintenance of campus.
- For the maintenance of computers and scientific instrument, the institute has annual maintenance with name 'COMUTECH' from Saharanpur .
- The data is updated on 30 /05/2021 and nature of linkages is Optical Fibre. Now institution has high speed internet connectivity.

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 2.6

4.3.3 Bandwidth of internet connection in the Institution

Response: A. ?50 MBPS

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 5.91

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
4.8	2.70	2.42	1.44	3.34

File Description	Document
Institutional data in prescribed format(Data template)	[View Document](#)

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The library has an Advisory Committee. Its composition is-

Chairperson, Principal, Librarian, All departments Head, Two senior faculty members

The committee has initiated the following steps for maintaining and utilising physical, academic and support facilities- laboratory, sports, computers, classrooms etc.

1. Books are kept in proper order.
2. Open shelf system for journals, magazines and newspapers.
3. DELNET connection is subscribed.
4. New magazines and journals are subscribed.
5. Old year question papers are made available to students.
6. To maintain discipline, the library staff keeps a watch on students and inculcates in them a strong reading habit by way of motivation.
7. A Xerox machine is kept in the library. Library staff assists students to get important pages of books /magazines Xeroxed.
8. There is an assistant professor in physical education, responsible for sports activities of our college and motivating the students toparticipate in games like cricket, volley ball, basketball, scating, badminton etc. are organized at intra andinter level.
9. Auditorium, seminar and classroom are utilized for the purpose of workshop, conference, seminar, cultural events at intra-inter level.
10. The college has a maintenance committee which looks after maintenance requirements and makes recommendations to college management.
11. The college has appointed several incharge both of teaching and non-teaching staff to look after the property of the institution.
12. Meeting of the incharge of various departments are held on regular basis and appropriate measures are adopted to safeguard the property of the institution.
13. Varoius camps of NSS, Scout & Guide, Rovers & Rangers, NCC are conducted anplay ground of RSD Academy, Girls Degree College.

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 49.17

5.1.1.1 **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

2020-21	2019-20	2018-19	2017-18	2016-17
15	64	45	54	59

File Description	Document
Institutional data in prescribed format	[View Document]()

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 49.17

5.1.2.1 **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

2020-21	2019-20	2018-19	2017-18	2016-17
15	64	45	54	59

File Description	Document
Institutional data in prescribed format	[View Document]()

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

    1.Soft skills

2. **Language and communication skills**
3. **Life skills (Yoga, physical fitness, health and hygiene)**
4. **ICT/computing skills**

Response: A. All of the above

File Description	Document
Institutional data in prescribed format	[View Document]

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 26.03

5.1.4.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
24	22	25	20	30

File Description	Document
Institutional data in prescribed format	[View Document]

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 8.49

5.2.1.1 **Number of outgoing students placed year - wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
4	15	9	11	0

File Description	Document
Institutional data in prescribed format	[View Document]

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 26.53

5.2.2.1 **Number of outgoing student progressing to higher education.**

Response: 26

File Description	Document
Institutional data in prescribed format	[View Document]

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

Response: 6.3

5.2.3.1 **Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1	4	2	1	0

5.2.3.2 **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
12	32	30	25	0

File Description	Document
Institutional data in prescribed format	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 0

5.3.1.1 **Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Response:

The college has an active student Council with a leader of students who plays an important role in handling and have proper control on academic and administrative bodies as the college is having various committee is headed by the student and respective faculty which help them in organising the academic administrative bodies.

Various committee includes:-

1. Discipline committee- For proper maintenance of discipline in regular basis and in various program held time to time in the college.
2. Hospitality committee- RSD Academy, Girls Degree College is famous for its hospitality in various events held in the college and students can have proper arrangements.
3. Grievance Committee- In the college has a proper cell for handling any kind of dispute and the satisfaction of the students to any aspect of college.
4. Cultural Committee- Students council members also participates in cultural programmes like annual fest, talent hunt. These members help in selecting the applicants in co-curricular activities of

> RSD Academy.
> 5. SC,ST Committee-
> 6. Anti Ragging Committee
> 7. Library committee
> 8. Admission committee
> 9. Record & maintenance Committee
> 10. Women Anti Harassement Cell
> 11. Parents Teachers Association
> 12. Training & Placement committee
> 13. Alumni Meet Association
> 14. Red Ribbon club
> 15. Rotaract Club
> 16. Research Seminar, Workshop Committee

Apart from this, Student Council has their major role in arranging NSS, scout guide, Rovers and Rangers, sports and various social activities include blood donation , eye donation, plantations ,girls safety, our vote our right, etc.

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 6

5.3.3.1 **Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
5	4	7	4	10

File Description	Document
Institutional data in prescribed format	[View Document](#)

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Alumni associations has been registered in our Institutions. It plays a very important role in contributing the institutional development through financial and non functional means in several ways like in non financial terms all the current students they should get the benefit of the practical exposure, experience,

thoughts and ideas of the alumni through guest lecture and interaction session time to time. On the other hand, through this Alumni Association get the information about each one of its students where they are placed ,what they are doing and the old students named alumni; they get the chance to create the memories they feel attached and a part of the most loving memory that is their "college life" and the alumni also gets a chance to interact with the college time to time . In financial terms, the alumni they are the major source of internal recruitment so the college can place their own product; they are the source of employment. The amount generated by the Alumni Association is being used by the needy students in their fees. The amount generated by the Alumni Association is being used for the upliftment of the current students in the college for their all round development. The amount generated by the Alumni Association is used by the college for the fees of the webinar and seminar. The amount generated by the Alumni Association is used for the research work and this is how the Alumni Association is contributing significantly to the development of the the institution through financial and non financial means during the last five years.

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

Vision:-

The vision of our institution is "Be a lamp unto yourself" which states the motto of our institution to provide opportunity to individuals to enlighten the society with the lamp of knowledge and excellence.

Mission:-

" To provide an opportunity to the young generation for evolving their core competencies building up their careers and world class professional with broad based foundation in depth of knowledge and versatile personality to meet the challenges of global economy".

We have framed the following objectives to achieve our mission and actualize our vision.

Objectives of the institution:-

1. To impart education at graduation and post graduation level in the faculty of Commerce, Management, Education and computer.
2. To provide a stimulating learning environment for value based education.
3. To develop the student's hidden potential.
4. To provide equal opportunities in higher education for male and female students.
5. To inculcate human values in the students through the medium of education.
6. To evolve the feeling of Patriotism and universal brotherhood to build up ideal citizens.
7. To develop social, economic, political and psychological consciousness/awareness among the students.
8. To awaken sense of responsibility and accountability towards the nation.
9. To ascertain and educational system in order to fulfil the target of education and to impart vocational and professional education.
10. To motivate the students to participate in the various contests, sports competitions and activities for physical education and to make them capable of making their contribution to the nation building.

The mission, vision and objectives of the institution are conveyed to the students and the staff through various channels.

At the beginning of the academic session, the student and the newly appointed staffare inducted to the various activities/programs immediately after the joining of the institution.

The mission, vision and objectives are published in the regularly printed college prospectus. These are elaborated by the head of the institution on all important functions like seminars, workshops, prize distribution function, alumni meet, annual fest etc.

Nature of Governance:- The Managing committee of college is constituted as per University /UGC/ NCTE norms. This is the central body of the college. Regular meetings of the Management with Principal and Faculty members are held wherein plans are chalked out for the formulation of policies and their implementation to make governance and management effective and result oriented. The Principal makes sincere efforts to implement the policy of UGC /affiliating University.

Perspective plan:- As per rules and regulations of the university the college plans its academic terms, teaching and examination programs, sports and cultural programs keeping in view the best interests of its students.

The action plan is formulated after having consultations with all the stakeholders.

The Principal holds meetings with the staff both teaching and non-teaching to formulate action plans and their implementation . He holds meetings with various committees that include

Academic, Anti-ragging, Library to formulate plants and implement them effectively.

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

The college has a well-defined organisational structure. The Principal is the head of the institution who is assisted by staff bodies and committees constituted for smooth functioning of the college. The organisational structure is presented in attached file.

The Institutions commits itself to have a combination of working in both the format i.e. formal and informal. The employer and employee both have equal and participative role to gain the targets. The management of the institution framed all the policies and Plans by including regular concern of working employee. This is a form of participative structure where an employee can put his suggestion and discuss various ideas which can be much beneficial for upliftment of the performance.

During this year, it had been noticed by the management that the number of admissions in different courses were reducing rapidly due to pandemic. Students who have taken admission in regular courses also they are not ready to be regular. The strength is getting less day by day and employees turnover has also reduced due to covid -19.

To overcome this problem institution frame the joint committee of teachers, students and few members from management. Regular meetings were conducted and various issues were discussed . Decentralisation structure was planned and on every discussion opinions was gained from the committee members.

The process was as under:-

The segments were framed based on different courses.

- The new schemes introduced in different courses was also a point of discussion.

- The information regarding the setting up of priority to choose the different courses is also discussed. The fee structure levied by the different institution is also a point of discussion in the regular meetings.
- The committee also decided that fee would not be increased and huge relaxation in fee was provided in this year.
- The criteria to be followed to provide scholarship and all the related norms is also examined by the committee.

With the past records, a review was obtained to know the reason behind it and over also in this promotion policy was examined and accessed. All the committee members also provides their feedback on every decision taken by the Institution.

With the coverage of the participative role from both side i.e. employee and management, the institution is able to gain the benefit of participative management and decentralisation process have also processed with proper delegation of authority along with responsibility.

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

The Institution's commitment to quality policy is reflected in the working of the following committees:-

- Admission committee ensures that all University norms are compiled with and full transparency is ensured in the admission process.
- Academic development committee looks into the workload of the various departments to ensure adequate equitable distribution of workload as per University norms.
- Completion of courses and analysis of results is also done by various departments.
- The college believes in quality in all academic and administrative aspects despite same infrastructural constraints that teaching and non-teaching the staff is conscious of their responsibility towards the most important is stakeholder i.e. the students. As quality is an evolving construct, conscious efforts towards the incremental improvements in teaching and administrative services are like a work in process at the college. The college website remains updated and it keeps the students, faculty and other stakeholders aware about all important notices, circulars and attendance matters.
- The college has an IQAC to ensured academic and administrative excellence.
- The students performance is reviewed after every exam and needful is done wherever required.
- Special attention is given to high achievers as well as low performance by arranging extra and tutorial classes through online & offline as per government guidelines.
- The faculty is motivated to attend seminar, talks and conferences to update their skills of knowledge so that the students are also benefited by them.
- After taking feedback from various resources, the head of the institution holds meetings with the members of the staff to discuss various plants to be executed for the overall growth of the institution. The proposals given by faculty in Academic Staff Council meetings are studied and genuine proposal out of the set of proposals put forth by faculty are gladly accepted and executed.

University curriculum, schemes of UGC and instructions from Ministry of Higher Education are thoroughly studied and proposals are prepared by teachers under the leadership of the Principal. The college also works upon the growing needs of the stakeholders. Industry involvement is to be further accelerated by inviting professionals from Business and Management for interactions with the students to keep them updated about the application side of the subjects taught. The intent is to enhance their competencies for being placed in industry and other organisations or for studying their own entrepreneur ventures.

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

Response:

The effective monitoring system with in which all operational units have the required autonomy for decision making in their respective domains, where is committees are appointed which are responsible for decision making and actions in specified areas. Similarly individual faculty member are also give the responsibility to act as coordinator of specified activities such as NSS, NCC,Scout & Guide, Rovers and Rangers and maintaining the college website. Individual faculty members are also appointed for carrying out specify statutory function such as those of being Deputy Superintendent of exam, internal governance committee, staff council. The Academic development committee includes all teacher in charges as ex officer members serves as a body responsible for deliberations on all academic matters.

Recruitment method:-

1. Convenience of the staff is taken of without compromising with quality of work. Human touch always remains prime while interacting with members of staff as well as students.
2. Institutional practices both the form of management that is external and internal sources of recruitment.
3. Recruitment sources opted to invite the applicant for job which are external to institution are publishing ad in newspaper and casual calling to those applicants who have applied for the job in mid session and if any reference is obtained from the former employees that is checked out.

Service Rules and Organisational Structure:- It is presented in additional information .

Grievance Redressal Mechanism:-

1)The college has a robust mechanism to ensure that grievances/ complaints are promptly attended to and resolved effectively.

2) The grievance redressal committee address individual grievance of staff and students. The Principal frequently gives counseling to the students to address their concerns and apprehensions. The Principal keeps interacting with the faculty to understand and address their issues.

3) The anti-ragging committee takes its responsibilities very seriously and is vigilant throughout the year and especially at the beginning of the session.

4) The discipline committee for students take prompt action as soon as any complain relating to student behaviour is reported to it.

5) Suggestion and complaint boxes are prominently placed and regulatory checked.

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Institutional data in prescribed format(Data template)	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

Various welfare schemes adopted by the college has stated as:-

- Provident fund is deducted as per norms.
- Advance against salary is sanctioned to the employees in case of emergency
- First aid counter has been set up in the college and free medical facility is provided to the employees in RSD Hospital and Research Centre.
- Institution also conducts the free medical camp for students and employees family members
- Fee concession is granted to the ward of the employees
- Free books from the book bank of the library are given to the employees.
- Maternity leave is granted as per rules.
- Medical, casual, privilege and compensatory leave are granted as per rules.
- Sponsorship to attend the various workshop and seminar
- Zero interest loan scheme to purchase laptops /computer
- Award and recognition for paper writing ,case study, research work etc.
- Free acommodation to the teaching and non teaching staff.

6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.

Response: 45.45

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
08	09	08	07	09

File Description	Document
Institutional data in prescribed format(Data template)	[View Document]()

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 1

6.3.3.1 **Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1	1	1	1	1

File Description	Document
Institutional data in prescribed format(Data template)	[View Document]()

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 91.59

6.3.4.1 **Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
23	20	15	15	12

File Description	Document
Institutional data in prescribed format(Data template)	

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

For performance assessment of the faculty and staff, we have developed feedback performa for students give their feedback on each faculty member. The Principal analyse their feedback and give suggestions to the faculty accordingly. In addition to this, we have developed a mechanism to take feedback from the stakeholder. The Principal fills the feedback reports for every faculty members. In the staff meetings and meetings with the management, discussions regarding this are made and he/she can be necessary improvement in them. Sometimes they are called personally and given suggestion for improvement. The faculty is motivated to improve upon its skills and updates its knowledge.

The performance appraisal report is reviewed by the head of the institution. The outcome of this review is always encouraging as it gives an opportunity to faculty to enhance their strengths and to overcome their loopholes /weaknesses. This has a direct bearing on the performance of a faculty and academic and extra curricular achievements of our students. The review is communicated through notices. The achievement of faculty is appreciated by way of issuing letters of appreciation to them or putting them in their personal files besides circulating notices about the same amongst the staff.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

Institution setup to maintain accounting records includes both physical soft copy records too. It helps to ensure the things to be on right manner. Institution includes the conduct of internal and external audit of the college. The task is done by the coordination of our CA (Mr Sunil Kumar Agarwal) who act as our external auditors link with AS & Company, to check and reconcile and verify our accounts. Last audit was done for the session 2020-21. The final reports regarding maintenance of accounts was in favour, there were no major objection raised so far.

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 **Total Grants received from non-government bodies, individuals, Philanthropers year-wise during the last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	[View Document](#)

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

Institution has a planned set of organisational structure with Administration and working staff categories. Every conduct includes the participation of both in equal manner. Strategies for mobilization of funds are widely used in achieving the main objective of Institution i.e. to serve education. The institution utilizes the physical and financial resources in best appropriate manner.

The funds available within the institution are utilised to the best extend. There are the major sector for the investment of funds and utilisation of resources. The funds are usually invested in following areas:-

1. Library maintenance and covering up all updates(software and database)
2. Conducting cultural events like Social awareness programs, blood donation camp, free health check up and in the celebration of all national festivals.
3. Institutional also focus on providing the best to the students by conducting seminar and workshop for the different courses.
4. Educational tours which are conducted in every session to provide practical knowledge to the students to make the staff more effective and efficient. But in this session, tour was not organized due to pandemic.
5. To make the staff more effective and efficient; motivational seminars are conducted for them for external resource person .
6. Financial support to faculty members who wants to attend FDPs /Seminar and short- term courses to enhance their knowledge and skills in their respective area.
7. Funds are also invested to maintain computer labs.
8. The strategies were in favour to compile all the instructions laid by the University and as per all the resources and funds are optimally utilised.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

1) The college has established an IQAC. The college is firmly committed to the objective of IQAC and has adopted a quality policy aimed at achieving excellence through continuous improvement, cultural transformation, internalization of quality improvements.

2) Ever since its inception IQAC has started getting the feedback from the students & other stakeholders.The same are analysed in every academic session and suitable actions have been initiated like institution has started skill development programme and use of ICT in teaching in learning process which enhances the growth and development of students in different areas.

3) IQAC has 2 external members. He is expected to contribute significantly in the time to come.

4) Students and alumni have been contributing to the effective functioning of the evaluation and improvement mechanism of the college. They play an instrumental role in collecting student's feedback about course teaching- learning amenities and events in the college. This feedback is expected to play a major role in reviewing the progress made and bring about further quality improvements. Students also have the opportunity to send their suggestions to the IQAC suggestion box and feedback form available in the college.

5) Six faculty members are the key constituents of the IQAC decision-making process whose feedback is taken and analysed before taking any major decisions. The minutes of IQAC meetings are widely circulated among the stakeholders to elicit their comments and suggestions. As a result, all the stakeholders are expected to get benefited from the reforms suggested by the IQAC and implemented by the college administration & management.

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

- The teaching faculty is encouraged to attend seminars, conferences & workshop regularly in order to keep abreast of the current development and latest trends in teaching-learning process.
- From time to time, the administrative staff undergoes the required training.
- Interactive sessions are held where in staff is updated about various rules and regulations.
- The time table meetings pertaining to the workload and paper allocation starts well in advance of the next academic session with a view to enable the departmental heads to work out and locate the desired subject papers to the teachers. This also enables the teachers to prepare their allocated subject paper well in advance thereby giving them ample time.
- Each department holds regular meetings to discuss and review issues pertaining to the syllabus covered by each teacher and other academic issues. Latest Global trends emerging in the field of Higher Education are adopted by the faculty.
- Unit test are conducted tutorial classes are held for meritorious and slow learners,
- Free books are given to the needy and deserving students through the book bank.

- To ensure regularity of classes, the Principal takes regular rounds and classes found not engaged are reported on the staff notice-board.

The Principal is receptive to all kinds of communication from students and teachers.

6.5.3 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality intitiatives with other institution(s)**
3. **Participation in NIRF**
4. **any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: C. 2 of the above

File Description	Document
Institutional data in prescribed format(Data template)	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

Being a girls degree college, the top most priority of the institution is to focus on female students safety,security and upliftment of their career by adding job oriented education with this we can have their own identity and existence in this society. Our college is having a very positive approach towards the encouragement of gender equity. There is no such type of discrimination in between the employee regarding gender.

- The college facilities are same for all.
- The college conducts the seminar, webinar on "Women empowerment."
- The college conducts the guest lecture by female S.I & Police to make aware about the helpline number provided by the government for the safety of ladies and on the same time the boys can also share their problems etc.
- The college had conducted various cultural events like play showing gender equity.
- "Beti Bachao Beti Badhao Abhiyan like a dance or cameo to give the equal sight to the girl child equivalent to boys."

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

Response: C. 2 of the above

File Description	Document
Geotagged Photographs	[View Document](#)

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**

- **Hazardous chemicals and radioactive waste management**

Response:

Solid Waste Management

The College is having a proper arrangement of collecting waste. The college had arrangement for both dry and wet solid waste dustbins accordingly and the waste then get recycled for further usage and helps in cleaning the campus.

Liquid Waste Management

The College is very much particular about the waste management and is keenly interested in making the campus neat and clean so far all the liquid waste the college is having the green dustbin all around the campus for the collection of waste and that waste is recycled regularly for its best possible use and reduces the pollution in the environment as college campus is fully eco-friendly.

E-Waste Management

The college is fully equipped with all kinds of latest technology including computer in different departments & lab and those computers and other equipment are well managed and their waste is also get properly processed from time to time and the equipment get recycled for further use by an outsource vendor

File Description	Document
Geotagged photographs of the facilities	View Document

7.1.4 Water conservation facilities available in the Institution:

1. **Rain water harvesting**
2. **Borewell /Open well recharge**
3. **Construction of tanks and bunds**
4. **Waste water recycling**
5. **Maintenance of water bodies and distribution system in the campus**

Response: D.1 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document

7.1.5 Green campus initiatives include:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

Response: A. Any 4 or All of the above

File Description	Document
Geotagged photos / videos of the facilities	View Document

7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. **Green audit**
2. **Energy audit**
3. **Environment audit**
4. **Clean and green campus recognitions / awards**
5. **Beyond the campus environmental promotion activities**

Response: C. 2 of the above

7.1.7 The Institution has disabled-friendly, barrier free environment

1. **Built environment with ramps/lifts for easy access to classrooms.**

2. **Divyangjan friendly washrooms**
3. **Signage including tactile path, lights, display boards and signposts**
4. **Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment**
5. **Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

Response: D.1 of the above

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

RSD Academy, Girls Degree College is always in favour of harmonical environment and transparent environment in the organisation as employees are treated equally despite of their religion,caste and colour. The college used to celebrate almost all the festivals like Deepawali, ,Eid ul Fitr, Christmas Guru Nanak Jayanti with full zeal and equal enthusiasm. The college always do the awareness program like "Kaumi Ekta Diwas", Blood Donation Camp and Plantation (One Man One Plant),International Women's Day, Hindi Diwas, Mental Health,. Leprosy, Inclusive Education ,Know Your Rights, Art and Craft , Life Skill Training for Budding Teachers, Vigilance Awareness Week: 'Integrity - A way of Life' etc.The employees have good interpersonal relationship in the organisation the colleges having a proper Gender equity. Womens are working in a very safe environment in the college and free environment for both male and female staff .The college always does ethical activities for the society in a proper way in the form of rally's on the programs like voting awareness, women empowerment ,women helpline knowledge, various seminar and webinar and guest lectures are also organised in short the college is actively involved in building the Harmonical environment in an outside the organisation.

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

Sensitization of students & employees of the institutions to the constitutional obligation values, duties and responsibilities of citizens.

As in the era of fight against this pandemic known as COVID-19 "CORONA." It is the humble duty & responsibility of all the citizens to have proper arrangement for the sanitization. College on the same node of "social work" is very much involved and dedicated in filling up all the social responsibility always like taking corrective measures by providing proper sanitization of the institute, employees & students in the campus. Make the campus neat and clean & taking & encouraging the corrective awareness programmes to make aware about the safety measures against this pandemic COVID-19.

Distribution of masks & sanitizers is also being conducted in several NSS time to time in the seminar to

make aware about the pandemic time to time and the following programmes were conducted

1)Celebration of Constitution day

2) Human Rights

3)Road Safety

4) Child Traffacking

4) Self Defence training

5)Vigilinace awareness Week

6) Universal human values & professional ethics

7)Women empowernment

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. **The Code of Conduct is displayed on the website**
2. **There is a committee to monitor adherence to the Code of Conduct**
3. **Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
4. **Annual awareness programmes on Code of Conduct are organized**

Response: D. 1 of the above

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

RSD Academy, Girls Degree College is very actively involved in organising and celebrating National and International commemorative days, events and festivals.Each and every international day like World cancer day, World Tobacco Day, International Women's Day ,World Girls Child Day and in National Days comes Kargil Diwas is celebrated and in the same way all the Jayanti's on National Day is being celebrated like Vivekananda Jayanti, Ambedkar Jayanti ,Gandhi Jayanti, Lal Bahadur Shastri Jayanti ,Guru Nanak Jayanti with full zeal and enthusiasm along with that the college is used to celebrate each and every festival with full respect and by organising various competition like Rakhi competition, Mehndi

competition, Rangoli competition Christmas decoration and Prakash Parv with full devotion and dedication.

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

2020-2021

Best Practice: - 1

Vaccination Awareness Program: "Love. Trust. Protect. #GetVax"

Title of the Practice	Installation of the Practice
1. **Goal**	The aim of organizing the Vaccination Awareness Program was t awareness among students regarding the necessity of vaccination. The ob the Vaccination Program was to encourage them to get vaccinated if above 18 and so. The objective of the same was that students can co importance of Vaccination that they received from the program, to the members. The Program was attended by 155students and faculty memb institution. Along with the discussion regarding vaccination Awar Vaccination Camp that was held in R.S.D Hospital was also focused.
1. **The Content**	A survey was conducted among 140 participants in the program. The su conducted using a structured and self-reported questionnaire; a mul logistic regression model was performed to determine the variables awareness towards COVID-19vaccinations.
1. **The Practice**	The R.S.D Academy Girls Degree College had made Vaccination mand faculty as well as College Students who are above 18 years. R.S.D Ho also organized a Vaccination camp without any charge.
1. **Evidence of Success**	• The Program has been conducted by the R.S.D Academy Girls D College. In this, the college welcomed all the students and faculty

	members. The agenda of the program was to convey the message importance of Vaccination. The college also spread a message for family members regarding the awareness of vaccination. • The college also focused on the precautions to be taken by each a person during this pandemic, such as, wearing masks, using Sanit avoid going out of the home as much as possible, and avoid gathe taking healthy diets and taking special care of their elders. • **The college also discussed about the Vaccination Camp that h conducted in R.S.D Hospital.**
1. **Problems**	• The basic problem while conducting the program was the lack of of the students for the vaccination. • Another problem was with the attendees as all the students did no program due to lack of information about the program.
1. **Contact Details**	• Name of the Principal: Dr. B K Pal • Name of the Institution: R.S.D Academy Girls Degree College • City: Moradabad Pin Code: 244001 • Work Phone: 0591-2452442, 6451443 • Website: www.rsdacademygirls.in • E-mail: rsdacademy2001@gmail.com • Mobile :9411432581, 8433089371

Best Practice: - 2

Women Empowerment: "Educate a woman, empower a nation."

Title of the Practice	Installation of the Practice
1. **Goal**	The aim of organizing the Women Empowerment programis to show college initiatives aiming at the acceleration of genderequality and to how these activities can be scaled up. The objective of the Women Empo Workshop was to build awareness of college innovations that accelerate empowerment and have a real impact on the quality of life for wom families and communities. Another objective of the same was that students can convey the impo Women that they received from the workshop, to their family memb Program was attended by 133 students and faculty members of the in Along with the workshop regarding Women Empowerment, A Rally organized by R.S.D Academy Girls Degree College.
1. **The Content**	The Principal of the College Ensure women's full and effective particip equal opportunities for leadership at all levels of decisionmaking in field. .
1. **The Practice**	• The R.S.D Academy Girls Degree College had organized a Works one day for the students as well as Faculty members to spread the importance and security of Women in today's environment. • The R.S. D Academy Girls Degree College has also organized a F spread the awareness of the same agenda among the public. In Ra students have taken part.

	• **The 9UP Girls Battalion NCC, SW team of R.S.D Academy ha taken the initiatives in the same agenda: Women Empowerme**
1. **Evidence of Success**	• The Program has been conducted by the R.S.D Academy Girls De College. In this, the college welcomed all the students and faculty members. The agenda of the program was to convey the message importance of Women Empowerment. • The college also focused on enhancing the opportunities for the w all level of decision making in academic field. • **The college also organized a Rally with the agenda of spreadir importance of Women Empowerment.**
1. **Problems**	• The basic problem while conducting the program was the lack of of the students due to unawareness and somewhere negligence of importance of Women in today's world. • Another problem was with the attendees as all the students did no Rally due to lack of information about the program.
• **Contact Details**	• Name of the Principal: Dr. B K Pal • Name of the Institution: R.S.D Academy Girls Degree College • City: Moradabad Pin Code: 244001 • Work Phone: 0591-2452442, 6451443 • Website: www.rsdacademygirls.in • E-mail: rsdacademy2001@gmail.com • Mobile : 9411432581, 8433089371

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

RSD Academy,Girls Degree College is well known in its tremendous contribution in the social awareness programs in which the college have in which the college has active participation always like blood donation, eye donation and NSS/Rovers & Rangers/Scout-guide/NCC, pollution control, plantation drives and using innovative teaching methods which reflects the clear vision in enhancing and supporting its social responsibility in a very effective manner and the management of the institution is very much aware about their responsibility.-The College has provided tremendous thrust and priority to its Program of Diversity Inclusion and Integration – The College emphasizes the need to mainstream the marginalized and weaker sections of students to ensure justice and equity in society. The College is 100% barrier free and has 'Under One Roof' Enabling Unit and Equal Opportunity Cell. The College follows a proactive financial aid policy organizes courses in the teaching-learning of English Language and ICT skills for Economically Weaker Sections, skill training courses, computer literacy and mobility training program . Pursuing its vision of Diversity Inclusion and Integration in the last five years, the College provided financial assistance to several students with partial fee waivers including hostel fee waivers and also full fee waivers. This assistance was in addition to the support received by reserved category students from state . It continues to support students with Registration Fees to make their academic presentations in professionally recognized conferences within the country. Under its Diversity Inclusion and Integration Program, the College during Covid-19 pandemic in 2020, provided a vital support structure to conduct Online Teaching-Learning . The Equal Opportunity Cell of the College along with the NSS Unit of the College organized several workshops. These included a computer usage workshop, a workshop on career and job opportunities and mobility orientation program. The Equal Opportunity Cell of the College in association with the NSS Unit of the College organized an Electoral Verification Program ,awareness and rallies.

5. CONCLUSION

Additional Information :

College has its own hostel facility for boys and girls in the campus. College has well ventilated building with open ground for co-curricular activities. College has a big campus situated in the polluted free zone. Modern electronic tools such as LCD projector, computers, sound system, overhead projector, etc are provided in the college which are needed for all round development of students.

Students are encouraged both to distinguish themselves in studies, and to perform better in co-curricular activities, in the form of awards and prizes. They are also motivated to participate in the co-curricular and academic programs in both outside inside the campus. Several students have distinguished themselves in sports and studies. List of alumni achievers is also quite long .

The college has its healthy practices in all fields, specially in teachin- learning discipline but it needs to recover in such areas as financial aid for participation at National/International level seminars, library requirements and more regulatory implemented internal assessment schemes.

The learning experience of our students are enriched through the activities organised by subject association such as group discussion, guest lectures, educational tours, lectures/essay/postercompetitions.

The IQAC ensures that whatever is done the college for "education" is done efficiently and effectively with high standards. For every quality initiative operational features are well plant before implementation.

Concluding Remarks :

Rsd Academy, Girls Degree College is a self financed educational institution which has been established to fulfill the educational needs of the people of this region. The institution is housed in its own species building in Moradabad. It has sprawling grassy lawns, spacious play ground, well equipped libraries, Psychology lab, Educational Technology lab, Computer lab, Science lab, Home science lab, Language lab, Art and craft room, Music room ,Gym and Yoga room, Multipurpose hall well furnished common rooms for girls, staff rooms and spacious classroom equipped with educational aids.

 In pursuit of its objectives, the college offers a wide range of courses that is B.Com (Honours),B.Ed. The college is following the rules and regulations prescribed by the University, U.P. Government, UGC ,NCTE & SCERT. Admissions are done through the university level entrance exam in B.Ed whereas the admission in Bcom Hons, B.Ed are based on merit as per the rules and regulation of the university. The entire process is transparent and fair. Keeping in mind, the institution clearly stated vision, mission and its objectives, we are moving towards excellence through the whole hearted support and guidance of our management and the missionary zeal of our dedicated and qualified staff.

"it is our earnest hope that NAAC assessment declaration will prove to be a milestone in this journey towards excellence".

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.3.2	**Average percentage of courses that include experiential learning through project work/field work/internship during last five years** 1.3.2.1. **Number of courses that include experiential learning through project work/field work/internship year-wise during last five years** Answer before DVV Verification: <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>1</td><td>1</td><td>1</td><td>1</td><td>1</td></tr></table> Answer After DVV Verification : <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>08</td><td>08</td><td>04</td><td>04</td><td>04</td></tr></table> Remark : DVV has given the value as per extended profile 1.1
2.3.3	**Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)** 2.3.3.1. **Number of mentors** Answer before DVV Verification : 19 Answer after DVV Verification: 22 Remark : DVV has given the input as per considered only permanent teachers shared report by HEI.
2.4.3	**Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)** 2.4.3.1. **Total experience of full-time teachers** Answer before DVV Verification : 124 Answer after DVV Verification: 118 Remark : DVV has given the input as per considered only permanent teachers experience shared by HEI.
3.1.1	**Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)** 3.1.1.1. **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)** Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
2500	15350	11300	8400	9700

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

Remark : Amount for Total Grants from Government and non-governmental agencies for research projects / endowment has not reflected in shared report by HEI.

3.3.2	**Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years**

3.3.2.1. **Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
4	1	0	0	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
2	0	0	0	0

Remark : DVV has not consider shared certificate of appreciation and teacher day certificate as award certificate by HEI.

4.1.4	**Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)**

4.1.4.1. **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
2620839	2538338	2895244	2566792	2174712

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
26.2	25.38	28.9	25.6	21.7

	Remark : DVV has converted the value into lakhs only.
4.2.2	**The institution has subscription for the following e-resources** 1. **e-journals** 2. **e-ShodhSindhu** 3. **Shodhganga Membership** 4. **e-books** 5. **Databases** 6. **Remote access to e-resources** Answer before DVV Verification : A. Any 4 or more of the above Answer After DVV Verification: D. Any 1 of the above Remark : DVV has considered D. Any 1 of the above as per shared report of e-journals by HEI.
4.2.3	**Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)** 4.2.3.1. **Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)** Answer before DVV Verification: 	2020-21	2019-20	2018-19	2017-18	2016-17
---	---	---	---	---
527972	527972	527952	339092	339092 | Answer After DVV Verification : | 2020-21	2019-20	2018-19	2017-18	2016-17
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5.2	5.27	5.2	3.3	3.3	 Remark : DVV has converted the value into lakhs only.
4.4.1	**Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)** 4.4.1.1. **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)** Answer before DVV Verification: 	2020-21	2019-20	2018-19	2017-18	2016-17
---	---	---	---	---
689491	270232	1545242	144536	276729 | Answer After DVV Verification : | 2020-21	2019-20	2018-19	2017-18	2016-17
---	---	---	---	---	

4.8	2.70	2.42	1.44	3.34

Remark : DVV has considered only Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary shared by HEI.

6.3.2	**Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.** 6.3.2.1. **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years** Answer before DVV Verification: 	2020-21	2019-20	2018-19	2017-18	2016-17
23	20	20	14	15 | Answer After DVV Verification : | 2020-21	2019-20	2018-19	2017-18	2016-17
08	09	08	07	09 | Remark : DVV has made the changes as per shared report of teachers by HEI.
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7.1.4	**Water conservation facilities available in the Institution:** 1. **Rain water harvesting** 2. **Borewell /Open well recharge** 3. **Construction of tanks and bunds** 4. **Waste water recycling** 5. **Maintenance of water bodies and distribution system in the campus** Answer before DVV Verification : A. Any 4 or all of the above Answer After DVV Verification: D.1 of the above Remark : DVV has considered D.1 of the above as per shared report of water bills by HEI.
7.1.7	**The Institution has disabled-friendly, barrier free environment** 1. **Built environment with ramps/lifts for easy access to classrooms.** 2. **Divyangjan friendly washrooms** 3. **Signage including tactile path, lights, display boards and signposts** 4. **Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment** 5. **Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading** Answer before DVV Verification : A. Any 4 or all of the above Answer After DVV Verification: D.1 of the above

	Remark : DVV has considered D.1 of the above as per shared report of Built environment with ramps/lifts for easy access to classrooms by HEI.
7.1.10	**The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.** 1. **The Code of Conduct is displayed on the website** 2. **There is a committee to monitor adherence to the Code of Conduct** 3. **Institution organizes professional ethics programmes for students, teachers, administrators and other staff** 4. **Annual awareness programmes on Code of Conduct are organized** Answer before DVV Verification : A. All of the above Answer After DVV Verification: D. 1 of the above Remark : DVV has considered D. 1 of the above as per shared report of code of conduct by HEI.

2.Extended Profile Deviations

ID	Extended Questions
1.1	**Number of courses offered by the Institution across all programs during the last five years** Answer before DVV Verification: <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>02</td><td>02</td><td>01</td><td>01</td><td>01</td></tr></table> Answer After DVV Verification: <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>08</td><td>08</td><td>04</td><td>04</td><td>04</td></tr></table>
2.1	**Number of full time teachers year-wise during the last five years** Answer before DVV Verification: <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>25</td><td>22</td><td>16</td><td>16</td><td>16</td></tr></table> Answer After DVV Verification: <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>22</td><td>22</td><td>16</td><td>16</td><td>16</td></tr></table>
3.2	**Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)** Answer before DVV Verification: <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>2620839</td><td>2538338</td><td>2895244</td><td>2566792</td><td>2174712</td></tr></table>

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
68.33	90.32	54.51	44.20	28.20

3.4	**Total number of computers in the campus for academic purpose** Answer before DVV Verification : 35 Answer after DVV Verification : 30